



Idaho State Department of Education  
650 West State Street  
P. O. Box 83720  
Boise, Idaho 83720-0027

October 2014

**Subject: 2014-2015 Idaho Online Courses Call for Submission (6-12)**

The Idaho State Department of Education (SDE) is calling for and welcoming submissions for grades 6-12 online courses to the State of Idaho for the 2014-2015 Online Course Review according to the Idaho Code: Title 33 Education, Chapter 1, 33-118 (3), pursuant to section 33-1024.

The **Outside Service Provider Application** can be found at: [https://docs.google.com/forms/d/1xG-FnaNNo6WErBVog0L5g5WqkoMU1pXyOGqcCaMTaxY/viewform?usp=send\\_form](https://docs.google.com/forms/d/1xG-FnaNNo6WErBVog0L5g5WqkoMU1pXyOGqcCaMTaxY/viewform?usp=send_form)

**One Outside Service Provider Application is required per provider.**

The OSP-**Online Course Review Application** documents can be found at: [CLICK HERE](#)

**An Online Course Review Application is required for each course submitted for review. Return completed course applications, including attachments via email to: [kgauby@sde.idaho.gov](mailto:kgauby@sde.idaho.gov) .**

Courses will be reviewed as reviewers are available.

Submissions for Idaho Online Course Review will be accepted for all content areas. Please note the Quality Requirements within the Outside Service Provider Application. These are also outlined at: <http://www.sde.idaho.gov/site/digitalLearning/qualityRequirements.htm> .

Course submissions/applications are due no later than **Monday, December 15, 2014**. Outside Service Providers course review fees are \$120.00 per course. Payment should be sent to: Kathy Gauby, Curricular Materials & Online Course Review Coordinator, at the Idaho State Department of Education address listed above. Checks should be written payable to the Idaho State Department of Education and sent at the time of the course submissions.

Also, please note the Reporting and Payment of approved Outside Service Providers information at: <http://www.sde.idaho.gov/site/digitalLearning/reportingPayment.htm> .

The application process for Outside Service Providers (OSP) will include:

- Submission of an OSP Online Course application
- Completing and submitting an Online Course Review document for EACH course, plus required attachments
- Review of the OSP application and each online course review application
- Course recommendation
  - Recommendation is either Pass or Fail
  - Approved courses are listed on the Idaho SDE course portal [www.myidahocourses.org](http://www.myidahocourses.org)
  - Failed courses will not be listed. Submission fees will not be refunded.

For more detailed information regarding the submission process, please visit:

<http://www.sde.idaho.gov/site/digitalLearning/applicationProcess.htm>

For the Idaho Core Standards and Common Core State Standards, please visit

[http://www.sde.idaho.gov/site/content\\_standards/](http://www.sde.idaho.gov/site/content_standards/) .

For additional information, please contact:

Kathy Gauby, Coordinator  
Curricular Materials & Online Course Review  
Idaho State Department of Education  
[kgauby@sde.idaho.gov](mailto:kgauby@sde.idaho.gov)  
208.332.6967